



UNIVERSITY GRANTS COMMISSION

COMMISSION CIRCULAR NO : 05 /2019

No. 20, Ward Place
Colombo 07

June 04, 2019

Vice Chancellors of Universities
Rectors of Campuses
Directors of Institutes

RECKONING OF ACADEMIC ALLOWANCE AND MONTHLY COMPENSATORY ALLOWANCE (MCA) FOR PAYMENT OF GRATUITY

Your attention is invited to Commission Circular Nos. 1000 of 08.01.2013 and 13/2017 of 15.06.2017 with regard to revisions of Academic Allowance to the Academic Staff in the University System and Commission Circular No. 03/2018 of 27.04.2018 with regard to revision of payment of Monthly Compensatory Allowance (MCA) to the Non-Academic Staff in the University System. Further reference is also made to the Commission Circular No. 19/2017 of 27.09.2017 on reckoning of MCA for contribution to the UPF, ETF and Universities Pension Fund.

2. The University Grants Commission at its 1009th meeting held on 09.05.2019 approved to consider the Academic Allowance paid for the Academic Staff and MCA paid for the Non-Academic Staff, for the purpose of calculation for payment of Gratuity with effect from 01.06.2019 by considering the letter dated 28.02.2019 sent by the Commissioner General of Labour.

3. Accordingly, Universities/Higher Educational Institutions are hereby informed that the Academic Allowance and MCA should be taken into the calculation of Gratuity in terms of Gratuity Act No. 12 of 1983 for Academic Staff members and Non Academic Staff members respectively, with effect from 01.06.2019.

4. Please take action accordingly.


Professor Mohan de Silva
Chairman

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 7. Deans of Faculties
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11. Deputy Registrars/ Snr. Asst. Registrars/Asst. Registrars of Campuses/Institutes
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13. Internal Auditor/UGC
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